

Biological and Biomedical Sciences Graduate Program Annual Student Report  
 Special Committee Members Evaluation

Student Name	Semester/Year started	Date of meeting
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The goal for all BBS students is to complete the Ph.D within 5 to 5.5 years. Students in their 4<sup>th</sup> year should discuss anticipated plans for completion and outline possible timelines to graduation. **Form is to be completed by Field-appointed member or by a minor member.**

Milestones for BBS Students – Year 4 and beyond	anticipated date or date completed
<b>B-exam</b> - Cornell Graduate School rules state students cannot take the B-exam without acquiring two RUs between the A-exam and the B-exam.	
<b>Seminars</b> – Students should present their work formally in a public setting (e.g. WIP, national meeting) at least once each year.	

Please complete the following table **as a group**. These metrics address aspects of graduate student education that all students should fulfill prior to earning a Ph.D. All of these metrics are to be interpreted by the Special Committee as they see fit, but the data will be evaluated by the BBS DGS' to determine how students in the program are doing as a whole. If Committee members disagree or have concerns on specific issues, please note that in the comments section.

Scoring system: 1-4 (1 is highest, 4 is lowest)	
Metrics for Student Progress year 4 and beyond	Score (1-4)
Made an original and substantial contribution to the field (e.g. publications)	
Demonstrated in-depth knowledge of <b>one</b> area of expertise (e.g. within specific thesis project area)	
Demonstrated a broad knowledge of theory and research across several sub-disciplines in the field (e.g. breadth of knowledge beyond specific thesis area)	
Able to speak and communicate effectively to professional or lay audiences about issues in the field (e.g. at work-in-progress, national meeting, committee meeting, other)	

**Return form to Office of Graduate Education**

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Overall evaluation of progress by Special Committee:

Specific recommendations, or concerns of Special Committee:

Is student is on track to graduate within 5 years? For students in their 5<sup>th</sup> year and beyond, please address anticipated graduation date.

	<b>Printed Name</b>	<b>Signature</b>	<b>Date</b>
Student:	_____	_____	_____
Committee			
Member:	_____	_____	_____
Committee			
Member:	_____	_____	_____
Committee			
Member:	_____	_____	_____
Committee			
Member:	_____	_____	_____

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